

## **Familiarization Programme for Independent Directors – 2015-16– Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No</b>	<b>Particular</b>	<b>Status</b>	<b>P Shyam Sunder Rao</b>	<b>M. Srinivas</b>	<b>K V Appa Rao</b>	<b>Suryaprakash Gulla</b>	<b>C V Roy</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes	Yes	Yes	NO	No
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
6.		Hours Spent	1 Hr	1 Hr	1 Hr	1 Hr	1 Hr

## **Familiarization Programme for Independent Directors – 2016-17– Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No</b>	<b>Particular</b>	<b>Status</b>	<b>P Shyam Sunder Rao</b>	<b>M. Srinivas</b>	<b>K Appa Rao</b>	<b>V Suryaprasanna Gulla</b>	<b>C V Roy</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes	Yes	Yes	NO	No
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
6.		Hours Spent	1 Hr	1 Hr	1 Hr	1 Hr	1 Hr

## **Familiarization Programme for Independent Directors – 2017-18 – Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No</b>	<b>Particular</b>	<b>Status</b>	<b>P Shyam Sunder Rao</b>	<b>M. Srinivas</b>	<b>K V Appa Rao</b>	<b>Suryaprakash Gulla</b>	<b>C V Roy</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes	Yes	Yes	NO	No
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
6.		Hours Spent	1 Hr	1 Hr	1 Hr	1 Hr	1 Hr

## **Familiarization Programme for Independent Directors – 2018-19 – Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No</b>	<b>Particular</b>	<b>Status</b>	<b>K V Appa Rao</b>	<b>Suryaprakash Gulla</b>	<b>C V Roy</b>	<b>T N R Dhanraj Tirumala</b>	<b>Ramakrishna Bonagiri</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	NO	Yes	Yes	Yes	Yes
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
6.		Hours Spent	2 Hr	2 Hr	2 Hr	3 Hr	3 Hr

## **Familiarization Programme for Independent Directors – 2019-20 – Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No</b>	<b>Particular</b>	<b>Status</b>	<b>K V Appa Rao</b>	<b>Suryaprakash Gulla</b>	<b>C V Roy</b>	<b>T N R Dhanraj Tirumala</b>	<b>Ramakrishna Bonagiri</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes	Yes	NO	Yes	NO
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
6.		Hours Spent	3 Hr	3 Hr	3 Hr	4 Hr	2 Hr

## Familiarization Programme for Independent Directors\_2020-21:

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### Our familiarization Process:

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### Details of the familiarization programmes imparted to independent directors are as follows:

S.No.	Particular	Status	Vasantkumar Roy Chintamaneni	K V Appa Rao	Sobhana Chalam Kesaboina	T N R Dhanraj Tirumala	Ramakrishna Bonagiri
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
		Hours	5 Hr	5 Hr	5 Hr	5 Hr	3 Hr

		Spent					
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A Chart or a matrix setting out the skills/expertise/competence of the board of directors:

S.No.	Name of Director	List of core skills/ expertise/competencies
1.	Lakshmana Rao Janumahanti	Specializing in marketing and finance areas.
2.	Subramanyam Adivishnu	Experience in production, planning & control of manufacturing activities.
3.	Venkateswara Rao Patabhi	Commercial and marketing activities.
4.	Sudha Rani Janumahanti	Management and Leadership
5.	Ramakrishna Bonagiri	Technology
6.	Togaru Dhanrajtiramala Narasimha	Electronics, IT, CAD/CAM GIS Simulation & visualization
7.	Venkata Appa Rao Kotagiri	Technology & Strategy
8.	Vasantkumar Roy Chintamaneni	Management and Leadership
9.	Bhujanga Rao Janumanti	Governance and management affairs
10.	Sobhana Chalam Kesaboina	Commercial Taxation

## **Familiarization Programme for Independent Directors\_2021-22:**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

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4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

### **Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S.No.</b>	<b>Particulars of Programms attended</b>	<b>Status</b>	<b>Vasantkumar Roy Chintamaneni</b>	<b>K V Appa Rao</b>	<b>Sobhana Chalam Kesaboina</b>	<b>T N R Dhanraj Tirumala</b>	<b>Madhuri Venkata Ramani Viswanadham</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes- 1 hour- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour	Yes- 1 hour



		Total Hours Spent	5 Hr	5 Hr	5Hr	5 Hr	5 Hr
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A Chart or a matrix setting out the skills/expertise/competence of the board of directors:

S.No.	Name of Director	List of core skills/ expertise/competencies
1.	Lakshmana Rao Janumahanti	Specializing in marketing and finance areas.
2.	Subramanyam Adivishnu	Experience in production, planning & control of manufacturing activities.
3.	Venkateswara Rao Pattabhi	Commercial and marketing activities.
4.	Sudha Rani Janumahanti	Management and Leadership
5.	Madhuri Venkata Ramani Viswanadham	Chartered Accountant
6.	Togaru Dhanrajtirumala Narasimha	Electronics, IT, CAD/CAM GIS Simulation & visualization
7.	Venkata Appa Rao Kotagiri	Technology & Strategy
8.	Vasantkumar Roy Chintamaneni	Management and Leadership
9.	Bhujanga Rao Janumanti	Governance and management affairs
10.	Sobhana Chalam Kesaboina	Commercial Taxation

## **Familiarization Programme for Independent Directors – 2022-23 – Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

1. The Company shall through its Executive Directors / Senior Managerial Personnel conduct programs / presentations periodically to familiarize the Independent Directors with the strategy, operations and functions of the Company;
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3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

**Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No.</b>	<b>Particulars</b>	<b>Status</b>	<b>C. Vasant Kumar Roy</b>	<b>K.V. Appa Rao</b>	<b>K. Sobhana Chalam</b>	<b>T.N. Dhanraj Tirumala</b>	<b>Madhuri Venkata R.V.</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of article on overview of corporate laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Presentation on Corporate Laws	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
5.	Management update on business aspects of the company	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
		<b>Hours Spent</b>	<b>5 Hr</b>	<b>5 Hr</b>	<b>5 Hr</b>	<b>5 Hr</b>	<b>5 Hr</b>

## **Familiarization Programme for Independent Directors – 2023-24 – Mold-Tek Technologies Limited**

In terms of Reg. 25(7) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company should conduct the Familiarization Program for Independent Directors about their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various initiatives.

### **Our familiarization Process:**

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2. Such programs / presentations will provide an opportunity to the Independent Directors to interact with the senior leadership team of the Company and help them to understand the Company's strategy, business model, operations, service and product offerings, markets, organization structure, finance, human resources, technology, quality, facilities and risk management and such other areas as may arise from time to time;
3. The programs / presentations shall also familiarize the Independent Directors with their roles, rights and responsibilities;
4. The Company may circulate news and articles related to the industry on a regular basis and may provide specific regulatory updates from time to time; and
5. The Company may conduct an introductory familiarization program / presentation, when a new Independent Director comes on the Board of the Company.

**Details of the familiarization programmes imparted to independent directors are as follows:**

<b>S. No.</b>	<b>Particulars</b>	<b>Status</b>	<b>C. Vasant Kumar Roy</b>	<b>K.V. Appa Rao</b>	<b>K. Sobhana Chalam</b>	<b>T.N. Dhanraj Tirumala</b>	<b>Madhuri Venkata R.V.</b>
1.	Update on SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
2.	Circulation of articles on overview of corporate laws and amendments.	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
3.	Quarterly update on SEBI (Prohibition of Insider Trading) Regulations, 2015.	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
4.	Roles, Rights and Responsibilities – Board dynamics & functions.	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
5.	Strategy, Operations and functions of the Company.	Whether Received (Y/N)	Yes	Yes	Yes	Yes	Yes
		<b>Hours Spent</b>	<b>6 hrs.</b>	<b>6 hrs.</b>	<b>6 hrs.</b>	<b>6 hrs.</b>	<b>6 hrs.</b>

**Cumulative Hours of Familiarization Programme attended by Independent Directors Present on Board  
as on 31<sup>st</sup> March, 2024:**

<b>S. No.</b>	<b>Year</b>	<b>C. Vasant Kumar Roy</b>	<b>K.V. Appa Rao</b>	<b>K. Sobhana Chalam</b>	<b>T.N. Dhanraj Tirumala</b>	<b>Madhuri Venkata R.V.</b>
1.	2015-16	1	1	NA	NA	NA
2.	2016-17	1	1	NA	NA	NA
3.	2017-18	1	1	NA	NA	NA
4.	2018-19	2	2	NA	3	NA
5.	2019-20	3	3	NA	4	NA
6.	2020-21	5	5	5	5	NA
7.	2021-22	5	5	5	5	5
8.	2022-23	5	5	5	5	5
9.	2023-24	6	6	6	6	6
	<b>Total Hours Spent</b>	<b>29</b>	<b>29</b>	<b>21</b>	<b>28</b>	<b>16</b>

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